

DRAFT

Chartered Institute of  
Environmental Health



# Notice of Annual Meeting and Agenda

## Notice of Annual Meeting

Notice is hereby given that the Annual Meeting of the Chartered Institute of Environmental Health (CIEH) will be held on Thursday 25 June 2026, commencing at 10:00am.

The meeting will be held at 15 Hatfields, London SE1 8DJ and online.  
(<https://www.15hatfields.com/find-us/>)

**NB: The primary method of voting at this meeting will be online. Members attending the in-person event are strongly encouraged to bring an internet/Wi-Fi enabled device such as a smart phone, tablet, or laptop to facilitate secure online voting.**

Dated 1 June 2026

By order of the Board of Trustees

Fran McCloskey, Chief Executive Officer

Registered office: Chadwick Court, 15 Hatfields, London SE1 8DJ

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# Agenda

1. Welcome from the Chair of the Board of Trustees
2. Tribute to Peter Archer CenvH FCIEH (1945-2025)
3. To note the minutes of the AGM held on 27 June 2025
4. Update from the Chair of the Board
5. Update from Chair of the Environmental Health Services Committee
6. Update from the President

## Ordinary business

7. To consider and receive the report of the Board of Trustees on actions taken to implement motions carried 27 June 2025:

### **Motion 1**

That the Board of Trustees be given the flexibility to determine, on an annual basis, the proposed format of the AGM in the following year. This proposal will continue to be put to the vote at the AGM each year. And that the same principle be applied to Special Meetings.

Members will notice the new format of the AGM and accompanying members' day for 2026. This has been organised to accommodate comments from attendees at previous AGMs.

8. Fellowship and Honorary members

To note that the following members were awarded Honorary Fellowship during 2025:

Linda Cobb OBE  
Ceri Edwards

To note that the following members were awarded Fellowship during 2025:

Hasan Alzain  
John Machin

9. Annual Report and Annual Financial Statements

Presentation on the Annual Report by the Chief Executive Officer

Presentation on the Financial Statements by the Interim Executive Director for Finance and Corporate Services.

To consider and receive the Annual Report of the Board of Trustees and the Annual Financial Statements for the year ended 31 December 2025.

10. Election of auditors

To reappoint Crowe UK as auditors and to authorise the trustees to fix their remuneration.

## Special business

11. To consider the following motions:

**Motion 1 [NB: Draft only at the time of writing]**

Proposer: Michael Eade CenvH MCIEH

Seconder:

"The CIEH will protect the role of the environmental health professional. In doing so the CIEH will not support proposed governance models and changes to regulatory policy that fail to retain meaningful human judgement, human agency, professional discretion, and locally based knowledge as essential elements of service delivery."

## Other business

12. Following discussions at the 2024 Annual General Meeting, the Boad would like the 2027 AGM to be held online and in-person at a date and location to be confirmed (but no later than Friday 24 September 2027 in accordance with the Byelaws).

## Notes on admission and voting

Admission to the AGM will be restricted to registered members of CIEH who are required to pay a subscription which shall have been received in full by 17.00 on 13 June 2025; and to those registered members from whom no annual subscription is required.

Notice of this AGM is being made available to all members at least 21 days in advance, thus allowing at least seven days for the full\* payment of all subscriptions, which must be received by CIEH by 17.00 on 11 June 2025.

\*Including partial payment of a subscription in instalments via a direct debit plan.

### Voting by proxy

In accordance with the AGM Operational Procedures, members who are unable to attend the AGM may assign their vote to the Chair of the meeting or to another named Voting member who will be in attendance.

Only members in good financial standing as at 17.00 on 11 June 2026 are entitled to vote, either personally or by proxy.