



Chartered Status consultation: Phase 2

June 2023

This document is a proposed mechanism for CIEH members to access Chartered Status. The proposals are based on comments received during the phase 1 consultation in 2022.

We hope that members and other stakeholders will comment on these proposals so that they can be improved.

Contents

Basic requirements.....	2
What will be assessed?	2
What will candidates submit?	2
The fee.....	3
More detail: case study	3
More detail: Reflection on the case study	4
More detail: supporting statement.....	4

Basic requirements

To apply for Chartered Status a candidate must:

1. Have an accredited degree in environmental health (or the Diploma which preceded it, or equivalent from outside England, Wales or Northern Ireland)
2. Be a Registered Environmental Health Practitioner/Officer (with CIEH or EHRB)
3. Have a minimum of three years' relevant work experience after becoming a Registered EHP/EHO
4. Be a current member of CIEH at the Member or Fellow grade
5. Provide 3 years' compliant CPD records

What will be assessed?

Candidates will be expected to demonstrate the following to the level of a Registered Environmental Health Practitioner/Officer with at least three years' experience:

- Ability to work independently with minimum supervision
- In depth competence in one or more area of environmental health
- Excellent communication skills
- Ability to work collaboratively, sharing information and building supportive, trusting and professional relationships with colleagues and a range of stakeholders
- Ability to use sound judgement, evidence and knowledge to arrive at accurate, expert and professional decisions and advice
- Highly developed investigative, analytical and interpretative skills

What will candidates submit?

1. A case study of 3,500-5000 words
2. Reflection on the case study of at least 1000 words
3. A supporting statement of between 250 and 500 words on suitability by a sponsor

(there is more detail on these three requirements below)

The case study and reflection will be assessed by a Chartered Environmental Health Practitioner.

If successful, the submission will then form the basis of an online Professional Discussion with two assessors, who will be Chartered Environmental Health Practitioners.

The duration of the Professional Discussion will be no more than 60 minutes.

The Professional Discussion will commence with a 10 minute presentation by the candidate about their case study and reflection. The assessors will then ask the candidate questions about their submission and other work to establish whether or not they meet the criteria to become a Chartered EHP.

The focus of the Professional Discussion will be the assessment criteria above. It will not be a repeat of the Professional Interview or Professional Discussion the candidate passed to become a Registered EHP/EHO.

The outcome of the Professional Discussion will be a pass or fail.

Candidates who pass will be awarded Chartered Status and join the CIEH Register of Chartered Environmental Health Practitioners. They will be entitled to use the CEnvH postnominals and will be issued with a hardcopy certificate and digital credential to reflect this.

Guidance on the requirements, assessment criteria etc will be provided as well as opportunities to discuss submissions with CIEH staff before applying.

Candidates who fail will be given constructive feedback. This may include suggestions for minor amendments to (or clarifications in) the case study, for which there will be no additional fee on resubmission.

An appeals process will be included in our Examination Regulations as is usual with our other assessments.

The fee

Our suggested fee for 2023 and 2024 is £169 per application.

(In 2019 the former “points route” to Chartered Status incurred a fee of £159. This route did not include an interview assessment).

The proposed fee is based on cost recovery:

- £99 total paid to 3 assessors (1 for the case study, 2 for the professional discussion)
- £40 CIEH costs (staff time etc)
- £26 contingency (additional staff time for complex applications/guidance/appeals)
- £4 production of certificates, postage etc

An additional resubmission fee of £50 may be charged when an extensive rewrite of a failed case study is required.

Resits of the Professional Discussion will incur an additional fee of circa £70.

More detail: case study

Draft guidance on the case study:

Submission of a single case study that reflects in depth either upon a distinct case in which you took the lead, or an area of your personal practice which you regard as being pivotal to your professional growth since qualification.

The work should demonstrate a marked development in your thinking, skills and professional outlook since Registration. It should therefore focus not on the acquisition of technical skills and competencies as when completing a report for a PPP or EHP Portfolio, but on demonstrating your effectiveness as a practitioner. A suitable piece of work will often be a step up from your routine tasks – something that developed you, that you learned from.

In the case study, you must demonstrate your ability to evaluate critically the nature and purpose of the intervention and the role you played in it. In this direction you should consider the following ‘common skills of practice’:

- Identification of the health implications of the case (i.e. why was this being done, how was information acquired)
- by what means the issue under consideration was researched
- how ‘risk’ was assessed and a management strategy devised
- how the matter was pursued and/or resolved

The case study must clearly set out how the assessment criteria have been met. This can include references to other work you have undertaken if it is not possible to demonstrate all of the requirements in one case study.

More detail: Reflection on the case study

Reflection is one of the hallmarks of professionalism.

You must reflect on your case study in terms of:

- How it created a change in your own working practice or that of your organisation
- What you would do differently now if the same situation happened again
- What you discovered about yourself
- And what you learned about your future learning needs

More detail: supporting statement

The supporting statement from a sponsor is an opportunity for both parties to double check that the criteria have been met and that the candidate is suitable for the award of Chartered Status.

The sponsor will usually be a line manager or colleague, but could also be mentor or someone else that knows the applicant sufficiently.

The sponsor’s statement should confirm that the applicant has undertaken the work set out in the case study and to confirm that they are suitable for the award of Chartered Status.